

**THE FIELDS**

**ARCHITECTURAL REVIEW COMMITTEE (ARC)**

**CONTRACTOR ORIENTATION & SIGN-OFF**

**ARC Guidelines, with particular note of:**

- Construction time – 12 months
- Tree removal limitations within 75 feet of all lot lines – not larger than 3” in diameter
- Build as approved – exterior modifications from approved plan require ARC approval.
- Changes or additions to approved plan to be submitted for ARC review (i.e. Adding a barn after approval of the original house plan, requires approval)

**Construction site requirements. PLEASE communicate these requirements to any subs):**

- Construction hours are 6:30 AM to 6:30 PM, Monday through Saturday.
- No heavy construction vehicles, outside of these hours, for any reason.
- Job site contractor planning meetings are permitted.
- Gate code is not required as gate will open on above prescribed times.
- For entry, gate will automatically open when vehicle is within 2’ (please advise suppliers/subs)
- Honor posted 15 MPH speed limit and traffic signs – note speed bumps.
- Security gate issues. Report malfunctions to Joe Rausa (717) 826-7528.
- Job site cleanliness – secure trash
- Porta-potty on-site when construction begins.
- Gravel construction apron when construction begins.
- No materials to be stored in right-of-way.

**Inspections**

Notify the ARC Team through a PayHOA ARC Request, as needed, throughout construction progress for ARC Inspections.

On this date \_\_\_\_\_, I \_\_\_\_\_ acknowledge receipt  
(Date of Orientation) (Printed Name of Contractor’s Representative)  
of The Fields ARC Procedures and Guidelines.

\_\_\_\_\_  
Contractor Company Name

\_\_\_\_\_  
License #

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Emergency Phone

Homeowners, please submit this and other required forms or questions online via your Fields PayHOA account – Select ” Request” then “Architectural Request.” Or, mail forms to The Fields POA (Care of ARC Committee), 101 Bracken Hill Rd., Cameron, NC 28326.